

PERMANENT IMPROVEMENT PROJECT INITIATION FORM											
PROJECT Remodel the Sheriffs Office						TOTAL BUDGETED PROJECT COST \$30,000					
REQUESTING AGENCY SHER			PROJECT LOCATION HOJU		AGENCY CONTACT Mark Barrett			EXPENSE TYPE Maintenance		CRITERIA G	
PROJECT MANAGER Metro			PROJECT NUMBER PET0713		PROGRAM In-House			FUNDING TYPE GF		FUND NO. 1000	
<b>PURPOSE AND JUSTIFICATION</b> Due to numerous other remodeling projects in various space housing the Sheriff's office this space is underutilized and inefficient. The carpet in the Sheriff's Administrative Offices has not been replaced in over 13 years. A wall needs removed to make the office more functional. The office needs to be maintained and presentable.						<b>OPERATING BUDGET IMPACT (YEARLY)</b>  FTE REQUIRED: BARGAINING:                   0 NON-BARGAINING:           0  OPERATING BUDGET ADJUSTMENTS: SERVICES & CHARGES: \$     - MATERIALS & SUPPLIES: \$    - OPERATING CAPITAL: \$    - CAPITAL EQUIPMENT: \$    -  <div style="text-align: right;">TOTAL:                   N/A</div>					
<b>ADVERSE IMPACT</b> Wasted space. The Sheriff continually has many members of the public and dignitaries coming into the office. If it is not kept current, a non-favorable impression will be left. Worn carpet also allows allergens to collect over time, creating a health concern.						<b>LIFE CYCLE INFORMATION</b>					
<b>COMMENTS</b> On hold pending comprehensive building study											
LINE NO.	ITEM	UNIT OF MEASURE	QUANTITY	MATERIAL COST		LABOR COSTS			OTHER DIRECT COSTS	LINE TOTAL	
				UNIT COST	TOTAL	MANHRS MANDAYS	AVERAGE RATE	TOTAL			
1	Remodeling	SF	1000	25	\$ 25,000			\$ -		\$ 25,000	
2					\$ -			\$ -		\$ -	
3					\$ -			\$ -		\$ -	
4					\$ -			\$ -		\$ -	
5					\$ -			\$ -		\$ -	
6					\$ -			\$ -		\$ -	
7					\$ -			\$ -		\$ -	
8					\$ -			\$ -		\$ -	
9					\$ -			\$ -		\$ -	
10					\$ -			\$ -		\$ -	
11					\$ -			\$ -		\$ -	
12					\$ -			\$ -		\$ -	
13					\$ -			\$ -		\$ -	
14					\$ -			\$ -		\$ -	
15					\$ -			\$ -		\$ -	
16					\$ -			\$ -		\$ -	
17					\$ -			\$ -		\$ -	
18					\$ -			\$ -		\$ -	
19					\$ -			\$ -		\$ -	
TOTALS					\$ 25,000				\$ -	\$ -	\$ 25,000

# **PERMANENT IMPROVEMENT PROJECT INITIATION FORM**

<b>PROJECT</b> Remodel the Sheriffs Office			<b>TOTAL BUDGETED PROJECT COST</b> \$30,000	
<b>REQUESTING AGENCY</b> SHER	<b>PROJECT LOCATION</b> HOJU	<b>AGENCY CONTACT</b> Mark Barrett	<b>EXPENSE TYPE</b> Maintenance	<b>CRITERIA</b> G
<b>PROJECT MANAGER</b> Metro	<b>PROJECT NUMBER</b> PET0713	<b>PROGRAM</b> In-House	<b>FUNDING TYPE</b> GF	<b>FUND NO.</b> 1000

TOTAL MATERIAL COSTS	\$	25,000
TOTAL LABOR COSTS	\$	-
TOTAL OTHER DIRECT COSTS	\$	-
<b>TOTAL DIRECT COSTS</b>	<b>\$</b>	<b>25,000</b>
OVERHEAD	<input type="text" value="0.0%"/>	\$ -
<b>SUBTOTAL</b>	<b>\$</b>	<b>25,000</b>
PROFIT	<input type="text" value="0.0%"/>	\$ -
<b>TOTAL CONSTRUCTION COST:</b>	<b>\$</b>	<b>25,000</b>
A/E SERVICES	<input type="text" value="10.0%"/>	\$ 2,500
CM SERVICES	<input type="text" value="0.0%"/>	\$ -
CONTINGENCY	<input type="text" value="10.0%"/>	\$ 2,500
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$</b>	<b>30,000</b>
<b>TOTAL BUDGETED PROJECT COST:</b>	<b>\$</b>	<b>30,000</b>

ESTIMATED YEARLY EXPENDITURES			
PRIOR YEARS	0%	\$	-
2001	0%	\$	-
2002	0%	\$	-
2003	0%	\$	-
2004	0%	\$	-
2005	0%	\$	-
2006	0%	\$	-
2007	100%	\$	30,000
2008	0%	\$	-
2009	0%	\$	-
2010	0%	\$	-
2011	0%	\$	-
2012	0%	\$	-
BEYOND	0%	\$	-
<b>TOTALS:</b>	<b>100%</b>	<b>\$</b>	<b>30,000</b>

## **OTHER INFORMATION (OPTIONAL)**

